

Instructions for:

**Criminal Record/Abuse History
Verification**

Form 3

CRIMINAL RECORD/ABUSE HISTORY AFFIDAVIT

The following numbers on these instructions correspond with the numbers in the boxes on the Criminal Record/Abuse History Affidavit Form.

Box 1: Print the county in which you are filing your custody action. See "*Where do I File?*" in the Introduction for more information about in which county you should file.

Box 2: Print plaintiff's name exactly as you wrote it on the other forms.

Box 3: Print the case number that has been assigned to your case. This can be found on your complaint or order.

Box 4: Print the defendant's name exactly as you wrote it on all other forms.

Box 5: Print your name.

At Boxes 6 through 39 check each box that applies to you or a member of your household. Check the crime/abuse charge along with checking to whom it applies. Write the date of the plea and the sentence which was given. Remember to answer each question completely.

Box 40: List any evaluation, counseling or other treatment you or a member of your household received for any convictions listed above.

Box 41: If any convictions listed above apply to a household member not a party to this matter, state their name and relationship to the child(ren).

Box 41: If you know of a criminal history of the other party, or a member of the other party's household, state the information..

Box 42: Sign your name.

Box 43: Print your name.

YOUR COMPLETED FORM MUST BE FILED WITH YOUR CUSTODY COMPLAINT. YOU MUST SEND A BLANK COPY OF THIS FORM TO THE OTHER PARTY WHEN YOU SERVE THE CUSTODY COMPLAINT.