

## GUARDIANSHIP TRACKING SYSTEM ONLINE WORKSHOPS: SPRING 2020

The Administrative Office of the Pennsylvania Courts (AOPC) is offering a series of online workshops that show court-appointed guardians how to use the new Guardianship Tracking System (GTS). The GTS makes it possible for guardians of adult incapacitated persons to file inventory and annual reports online from any internet-accessible computer.

These online workshops are conducted through WebEx. Registration is required. You are welcome to attend any session that fits your schedule.

### Workshop Topics:

- Overview of the GTS
- How to log in to the GTS
- How to navigate the GTS Dashboard
- How to submit guardianship reports online
- How to determine if a report was accepted by the court
- Discuss additional support for GTS submissions

*\*If you have participated in a past workshop, in-person or online, there is no need to attend. No new information is being presented.*

### Online Workshop schedule

1	April 8	10am
2	April 24	1pm
3	May 4	9am
4	May 21	2pm
5	June 2	8am
6	June 18	5pm

Both registration and the workshop are completed through WebEx. Attending a session requires a computer or laptop with an internet connection.

*Registration instructions appear on the next page.*