

# APPLICATION FOR BINGO LICENSE

COMMONWEALTH  
OF PENNSYLVANIA



## INSTRUCTIONS FOR COMPLETION OF FORM

1. Qualified associations may use this form to apply for a license to conduct the game of bingo, pursuant to the Bingo Law, 10 P.S. §§ 301—308.1.
2. All information shall be typed or printed in black or blue ink.
3. Submit the completed application to the county treasurer, or in any home rule county or city of the First Class, where there is not elected treasurer, to the designee of the governing authority. (For Philadelphia County, this is the City of Philadelphia Department of Licenses and Inspections.)
4. Community recognized nonprofit organizations applying for a special permit to conduct bingo for entertainment purposes only are exempt from paying any fee; the application and special permit are issued free of charge.
5. Associations which conduct bingo during one period each year for not more than three (3) consecutive days shall pay a \$15.00 annual licensing fee.
6. Recognized senior citizens' groups who conduct bingo for their members only shall pay a fee of \$50.00 per year.
7. The fee for all other non-profit associations, including agricultural associations and county fairs, is \$100.00 per year.
8. The application shall be signed by the executive officer or secretary of the association, and be notarized.

Name of Association

Phone Number

Street Address

County

City

State

Zip

Location of Bingo  
Games (Address)

# APPLICATION FOR BINGO LICENSE

COMMONWEALTH OF PENNSYLVANIA



The association is a senior citizens' group which conducts bingo for its members only.  Yes  No

The association is an agricultural association or county fair.  Yes  No

The association is a bona fide consolidated volunteer fire company.  Yes  No

This year the association will conduct bingo during only one period which shall not exceed three (3) consecutive days  Yes  No

If yes, list start date: \_\_\_\_\_

The association is a nonprofit community recognized organization applying for a special permit to play entertainment bingo only, subject to the following requirements:  Yes  No

- The association is conducting bingo for entertainment purposes only and all prizes awarded will be of nominal value only.
- The association shall not conduct bingo for the purpose of making a profit.
- No person who has been convicted of a felony or a violation of the Bingo Law shall be permitted to manage, set up, supervise or participate in the operation of the bingo game.
- No person shall be compensated for services rendered in the operation of bingo under this license.

The association (check the appropriate line):

- is the sole owner of the equipment used in playing bingo; or
- is joint owner with a licensed association of the equipment used in playing bingo; or
- leases the equipment from another association under a written agreement for a fee which is not contingent upon the amount of receipts realized from the playing of bingo or the number of people attending bingo games; or
- is contracting with a charitable organization or outside operator to conduct bingo at expositions, carnivals, or fairs.

The premises on which bingo is played (check appropriate line):

- are owned by the association; or
- are leased from the owner under a written agreement. The rental price is not determined by receipts realized from the bingo games or the number of people attending the games.

# APPLICATION FOR BINGO LICENSE

COMMONWEALTH  
OF PENNSYLVANIA



Date the association was formed on:

The personal property used in the conduct of the game (check appropriate line):

is owned by the association; or

is leased from the owner under a written agreement. The rental price is *not* determined by receipts realized from the bingo games or the number of people attending the games.

The association will not permit any person under the age of 18 to play bingo unless accompanied by an adult.

The facility where the game of bingo will be played has adequate entrances and exits and adequate sanitary facilities.

The association is a non-profit association as defined in the Bingo Law.

An advertisement of the associations bingo games shall contain the date, time, location, whether cash or merchandise prizes will be awarded, and the name of the association licensed to conduct the bingo game and the name of the individual in charge of the operation of the game

The association is not leasing the premises or personal property used to play the game from a person who has been convicted of a felony or a violation of the Bingo Law.

The association will not award prizes with a value that exceeds \$500.00 for any one game of bingo, except for jackpot games which shall not exceed \$4000.00 for one such game. In addition, no more than \$8000.00 in prizes shall be awarded in any calendar day.

The association will comply with the provisions of the Bingo Law and other applicable laws and regulations.

Signature of Officer  
Preparing Application

Print Name

Title

Date

# APPLICATION FOR BINGO LICENSE

COMMONWEALTH  
OF PENNSYLVANIA



## AFFIDAVIT

COMMONWEALTH OF PENNSYLVANIA:

COUNTY OF: \_\_\_\_\_

Before me this day personally appeared \_\_\_\_\_ who,  
being duly sworn according to law, deposes and says that the statements contained in  
the foregoing application are true and correct.

Subscribed and sworn to be fore me this:

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Signature

My commission expires on: \_\_\_\_\_